

Government of the People's Republic of Bangladesh
Ministry of Road Transport and Bridges
Road Transport and Highways Division
Admin Section
www.rthd.gov.bd

Memo no. 35.00.0000.041.30.004.18-204

Date: 06/01/2019

Invitation for Tender

01.	Ministry/Division	Ministry of Road Transport and Bridges, Road Transport and Highways Division	
02.	Procuring Entity Name	Ministry of Road Transport and Bridges, Road Transport and Highways Division	
03.	Procuring Entity Code	150- Ministry of Road Transport and Bridges	
04.	Invitation for	Annual Report 2017-2018, Annual Report Envelope Design & Printing	
05.	Procurement Method	OTM	
06.	Budget and Source of Funds	Revenue Budget (GoB)	
07.	Tender Last Selling Date	21-01-2019	
08.	Tender Submission Date and Time	22-01-2019	2.00 PM
09.	Tender Opening Date and Time	22-01-2019	3.00 PM
10.	Name & Address of the office(s)	Address	
	-Selling & Receiving Tender Document	Room No. 809 (8th Floor), Bhaban No. 7, Road Transport and Highways Division, Ministry of Road Transport and Bridges, Bangladesh Secretariat, Dhaka.	
	-Opening Tender Document	Room No. 822 (8th Floor), Bhaban No. 7, Road Transport and Highways Division, Ministry of Road Transport and Bridges, Bangladesh Secretariat, Dhaka.	
11.	Eligibility of Tenderer	The Tenderer should be well-experienced with valid Trade License; Income Tax Certificate, VAT Registration Certificate, Experience Certificate, Bank Solvency Certificate etc.	
12.	Brief Description of Works	Annual Report 2017-2018, Annual Report Envelope Design & Printing	
13.	Brief Description of Related Services	Not Applicable	
14.	Price of Tender Document (Tk)	BD Tk. 1000.00 (One Thousand) (Non-refundable) as a form of Bank Draft/Pay Order from any Schedule Bank of Bangladesh Bank to the Additional Secretary (Admin), Road Transport and Highways Division, Dhaka.	
15.	Identification of Lot	Location	Completion Time
	Annual Report 2017-2018, Annual Report Envelope Design & Printing	Ministry of Road Transport and Bridges, Road Transport and Highways Division, Dhaka	10 (Ten) Days after Award of Contract
16.	Name & Designation of Official Inviting Tender	Md. Liakot Ali Khan, Assistant Secretary	
17.	Address of Official Inviting Tender	Room No. 822/B (8th Floor), Bhaban No. 7, Road Transport and Highways Division, Ministry of Road Transport and Bridges, Bangladesh Secretariat, Dhaka.	
18.	Contact details of Official Inviting Tender	Tel: 9584128	Fax: 9585138 e-mail: asadmin@rthd.gov.bd
19.	The procuring entity reserves the right to accept or reject all or any tenders		
20.	This invitation of tender notice will be available at The Road Transport and Highways Division website: www.rthd.gov.bd		

06-01-19
(Md. Liakot Ali Khan)
Assistant Secretary
Phone: 9584128